When the Free Application for Federal Student Aid (FAFSA) was submitted for 2017-2018 it was flagged due to a **DEPENDENCY ISSUE**. Please refer to the Missing Information Letter you received and submit only the requested documentation to the above address **within 15 days**.

Failure to submit this information in a timely manner will result in a lack of financial aid for the academic year.

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**Student Name:** ____________________________  **Date:** ____________________________

**Student ID Number:** ____________________________

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**On the FAFSA you indicated:**

- **Veteran/Active Duty** — You served in the U.S. Military on active duty (other than training).

- **Graduate Student** — This applies only to undergraduate students.

- **Orphan/Ward of the Court** — Both parents are deceased; or since turning 13; you were in foster care, or were a Ward of the Court.

- **Children/Dependents** — You indicated that you have children you support more than 50%; however, your income is significantly low.

- **Legal Guardianship** — You indicated that you are in court ordered legal guardianship. Note: custody is not the same as legal guardianship.

- **Emancipated Minor** — You were granted emancipation.

- **Homeless/Youth Liaison** — You indicated you were homeless, in an emergency shelter, or your high school youth liaison confirms you are an unaccompanied youth.

- **Dependency Override** — You indicated that there are special circumstances as to why your parent data is not included on your FAFSA.

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**Documentation needed to verify status:**

- **Veteran/Active Duty** — Submit copy of DD214 showing dates of Active Duty. If currently on Active Duty, submit copy of current orders. If neither, submit a letter from you clarifying your status.

- **Graduate Student** — Submit a signed letter stating the degree you wish to receive from our campus.

- **Orphan/Ward of the Court** — Submit copies of parent’s death certificates or court documentation proving you are a Ward of the Court.

- **Children/Dependents** — Submit a statement of how you provide more than 50% support. Be specific about expenses, income, assistance, etc.

- **Legal Guardianship** — Submit court documents confirming legal guardianship status. Students who are under the care of biological or adoptive parent care do not apply. Update your FAFSA using your biological or adoptive parent information.

- **Emancipated Minor** — Submit the court order from your state.

- **Homeless/Youth Liaison** — Submit a letter from the shelter or high school representative.

- **Dependency Override** — Submit a letter explaining the reason for not including parental information. You must also submit two supporting letters, one must be from a professional source such as a counselor, clergy member, etc.