



2017-2018

BUDGET INCREASE REQUEST

Review begins after June 1, 2017

Student Name: _____ Student ID Number: _____

Phone Number: _____ Email Address: _____

The amount of financial aid a student can receive is limited by the Cost of Attendance, or sometimes referred to as the budget. The Cost of Attendance is determined within federal guidelines and includes an average of items such as tuition, fees, room and board, books and supplies, transportation and personal expenses. Standard budgets represent a student who is a resident or non-resident of Pennsylvania, as well as, a student who is residing on campus, off campus, and those commuting from their parent's home. Additional items may be considered in adjusting the Cost of Attendance, including child care expenses for a student's dependent children, expenses to meet the needs of a student with a disability, and a student with other extraordinary education-related expenses which may not be included in the standard Cost of Attendance. Increasing a student's Cost of Attendance may result in the increased eligibility of a Federal PLUS loan or Private Education Loan.

A. Child Care Expenses—May be considered for periods of time during which a student is in class, studying, doing field work, participating in an internship, and/or commuting to or from school.

1. Indicate the number of hours per week for which you need child care. Include only the hours that child care is required as a result of your school schedule. (Do not include hours of child care required as a result of your employment and/or the employment or school schedule of your spouse). _____/hours per week
2. Identify the cost per hour that you pay for child care. \$ _____/hour
3. Provide the number of children for whom you pay child care expenses. _____ child(ren)
4. Attach receipts of payments and/or a contract for child care services as documentation.

B. Expenses for Student with Special Needs—May be considered if the student has those expenses as a direct result of school attendance and the disability.

1. Please itemize and be as specific as possible. If you need additional space, continue on a separate sheet of paper.

Item	Cost per School Year
	\$
	\$
	\$

2. I certify that all of these expenses are incurred as a direct result of my attendance at the University of Pittsburgh and that no other social services or health care agency, such as the Office of Vocational Rehabilitation, assists me in meeting these expenses.

C. One-Time Computer Purchase

1. Date purchased: ____/____/____
2. Total cost of computer system: \$ _____
3. Attach itemized receipts of purchase as documentation.

C. Other extraordinary education-related expense—May be considered if the student has those expenses as a direct result of school attendance. Please provide written explanation of expenses and receipts of purchase.

I understand that adjusting my Cost of Attendance will not increase my eligibility for grants, scholarships, or other campus-based aid. It may, however, enable me to receive additional funding through outside scholarships or various lending institutions. All the information on this form and the supporting documentation are true and complete to the best of my knowledge. I do understand that if I purposely give false or misleading information that I may be subject to a fine, imprisonment, or both. I understand that is my responsibility to contact the Financial Aid office in writing with the corrected information.

Student's Signature

Date